

1st September 2021

Dear Parents and Carers,

As the school transitions through the new normal due to the coronavirus pandemic, we will no longer accept cash as payment for any of the services we offer (i.e after school club, breakfast club, school trips, school meals etc).

All payments will now be made using our online cashless system Parent Pay, which can be accessed from their website via the attached link <https://app.parentpay.com/public/client/security/#/login>

Detailed user guides for the Parent Pay system can also be obtained from their website https://www.parentpay.com/DOCH/school-support/index.html?page_id=77.html

I understand that some parents/carers may have early teething problems with the system, but our team in the office are available by either telephone or email to assist you with any problems. I'm sure you will understand that this payment method avoids you having to wait in a long socially distanced queue to pay for services.

Please ensure that your child has been provided with a packed lunch in line with our healthy School Policy if you are unable to make payment for school meals using our online system.

You can also pay for any of our services at all outlets displaying the "PayPoint" sign below.



Please contact the school office to obtain your personal bar code to use at PayPoint outlets.

Thank you as always for your continuing support.

Yours sincerely,

Iyke Igbokwe – Business Manager